

# Enabling Safe Certification of Deaths in the Community

## Prior to death

GP assesses patient and judges that death is expected or reasonably foreseeable in the next 28 days. This must be a VISUAL check (face to face or video)

GP ensures the patient's electronic record contains details of the current illness.

GP completes a BARDOC Special Patient Notes form and emails it to [bardoc.spn@nhs.net](mailto:bardoc.spn@nhs.net) and [TGCCG.specialpatientnotes@nhs.net](mailto:TGCCG.specialpatientnotes@nhs.net)  
[tga-tr.oohDN@nhs.net](mailto:tga-tr.oohDN@nhs.net)  
[tga-tr.SPOC@nhs.net](mailto:tga-tr.SPOC@nhs.net)  
[nwasnt.nwasgazetteersupport@nhs.net](mailto:nwasnt.nwasgazetteersupport@nhs.net)

This process is for expected/foreseeable deaths only. It is optional. The GP can retain the process if they have capacity to do so.

Death occurs within 28 days

No

## After death

If GP Practice is made aware of death notifies the ESCDC service on 0161 763 8292 or by email on [bardoc.gmdc@nhs.net](mailto:bardoc.gmdc@nhs.net)

The out of hours provider will do this if the practice is closed

GP to make clear in the notification **which** service they would like from the ESCDC:

1. Verification **and/or**
2. Certification (MCCD) **and/or**
3. Cremation form 4

If the GP wishes to issue the MCCD (death certificate) then they must scan and email this to the local Registrar for deaths.

If the GP wishes to do the [Crem form 4](#) they can do this without seeing the body after death and must complete this electronically and email to the funeral director.

ESCDC Service will update ADASTR. GP practices can access this in order to view the MCCD (**this is needed for the crem form**)

## Relative's perspective

ESCDC service will visit the deceased to verify the death and will provide the relatives/carers with written instructions about the procedures

ESDC will review the information they have an issue an electronic MCCD (death certificate) and will send this electronically to the Registrar of deaths.

After verification the relatives/carers can inform the funeral director and instruct them to remove the body

The relatives will receive notification from the ESCDC service that the MCCD has been sent to the Registrar

The Registrar will send the green release form to the funeral director once they have received the MCCD.

If a cremation is planned the funeral director contact the ESCDC service or the GP (depending on who is to do the [form 4](#)) and request this be completed and sent electronically to them

Tameside and Glossop CCG  
 West Pennine LMC  
 Vs 1 10/4/20  
 Review 17/4/20